

**Certified Electrical Safety Worker (CESW) Program
3-YEAR RECERTIFICATION SUBMITTAL FORM**

NFPA Admin & Support Services
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For Internal Use Only

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Note: Please include the **Recertification Fee of \$150** with this submittal.

Instructions:

1. Collect your documentation of 60 points of professional development. Refer to the **Recertification Requirements Table** in the CESW Candidate Handbook for information regarding the allowed categories and point allotments.
2. Complete and sign the **Recertification Submittal Form** and complete the **Recertification Points Form** (next page) with total the amount of points submitted.
3. Submit the two forms, along with the recertification fee, to the NFPA Certification Department.

IMPORTANT: Do not submit documentation of your recertification points at this time. NFPA conducts random audits for recertification documentation. It is important that you maintain your documentation in the event that you are selected for a random audit. If you are selected, you will then be required to provide this documentation.

When emailing this application to NFPA, you must use the NFPA secure email server at <https://web1.zixmail.net/s/welcome.jsp?b=nfpa>. Once you access this server and create your NFPA secure email account, you should select OTHER from the "To" pull-down list, and then enter admins@nfpa.org in the address box. Complete the email process by attaching your forms and clicking "Send."

Amount Enclosed \$ _____

- \$150.00 USD Recertification Fee
 Check. (**Please make checks payable to NFPA**)
 Credit Card: MasterCard VISA Discover American Express

Credit Card #: _____ Card Exp. Date: _____

Name on Card: _____ Signature: _____

Electronic Signature agreement: In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application. By Selecting the Credit Card button above and entering your name in the signature block, you authorize NFPA to charge your credit card the applicable fee(s).

I, _____, certify that all information contained in this application, is accurate and truthful, to the best of my knowledge, and that I am aware that any false entry will be considered sufficient cause for revocation of my certification at any time during the certification term. I agree that at any time during the term of certification any improper conduct on my behalf will result in my certification being revoked. I understand that I am prohibited from transmitting information regarding examination questions or content in any form to any person or entity, and understand that failure to comply with this prohibition may result in my certification being revoked and/or legal action being taken against me. I agree to accept the decision of the NFPA as to my eligibility for certification. I authorize verification of all information in this application. I also release all concerned from any liability arising from this application or certification.

Signature: _____ Date: _____

Electronic Signature agreement: In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application.

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Table 5: Recertification Requirements Point System

| CESW Recertification Requirements | | | | | |
|---|------------------------|--------------------------------|-----------------------|-----------------------|--|
| In order to maintain currency and relevancy in the CESW field of practice, certification holders are required to submit a minimum of fifty (50) points of documented professional development for recertification. The 50 points must be submitted during the 3-year recertification cycle and must be related to the electrical safety profession. | | | | | |
| Training and Professional Education | Allotted Points | | Minimum Points | Maximum Points | Required Documentation |
| Electrical Safety Training: Classroom or online training in electrical safety* | 1 point | per contact hour | 20 | 50 | Certificate or letter of completion from presenter |
| NFPA 70: National Electrical Code (NEC) training | 0.5 point | per contact hour | 0 | 16 | Certificate or letter of completion from presenter |
| Other Professional Development | Allotted Points | | Minimum Points | Maximum Points | Required Documentation |
| Attendance at an electrical safety conference (such as the NFPA Conference & Exposition or others) | 10 points | per conference | 0 | 10 | Proof of registration |
| Instructing or lecturing by the certification holder | 2 pts | per hour of delivered training | 0 | 40 | Letter from supervisor or organizational training record |

Note: NFPA reserves the right to alter any recertification requirements as deemed necessary

* Training for this section can be on NFPA 70E, NFPA 70B, NESC, OSHA electrical safety training, or any other course that is genuinely about electrical safety, subject to approval by the NFPA Certification Department.

CEU/Point Conversion: 1 CEU = 10 contact hours = 10 points